

## Before you register

You will need the following.

1. Your SIMS registration code

This can be found in your SIMS invitation sent to the email address you registered with the Academy. This will be sent by [noreply@sims.co.uk](mailto:noreply@sims.co.uk) (If you can't find this email in your inbox, please check your junk folder).

2. An existing external account (from the list below)

Using an existing account links your existing account with your sims account and uses your existing account to authenticate your access. As a result, you won't need to remember an extra password, and should you get logged out of your account makes it much easier to get back in.



### Apple ID

*Any Apple Id, Apple email or telephone number(registered with Apple ID)*



### Facebook

*Any address used to setup your account.*



### Google

*Gmail or Googlemail account*



### Twitter/X

*Any address used to setup your account.*



### Microsoft

*live, Hotmail & outlook (all ".co.uk" and ".com" addresses should work).*

3. Date of birth of your child

This will need to be entered using the following format dd/mm/yyyy (04/12/2024)

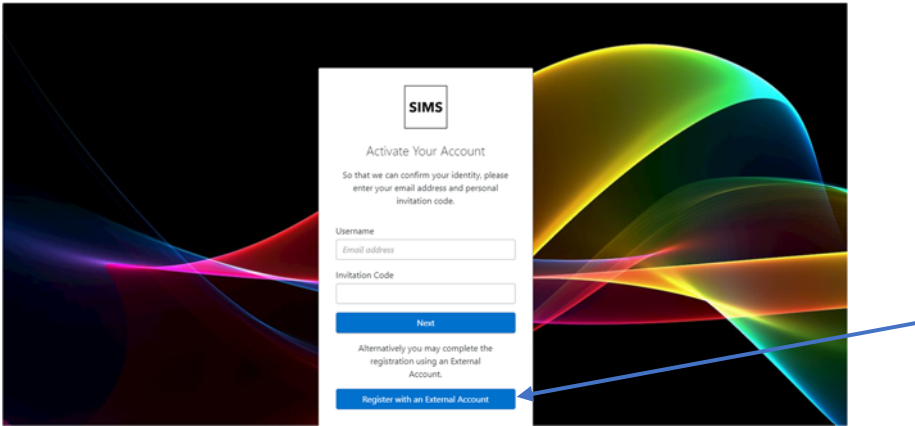
## Setting up your Account

When setting up your account you will either need to sign out of your existing account or you will need to use a new incognito browser window or a new InPrivate browser window.

To setup your account please browse to

<https://registration.sims.co.uk>

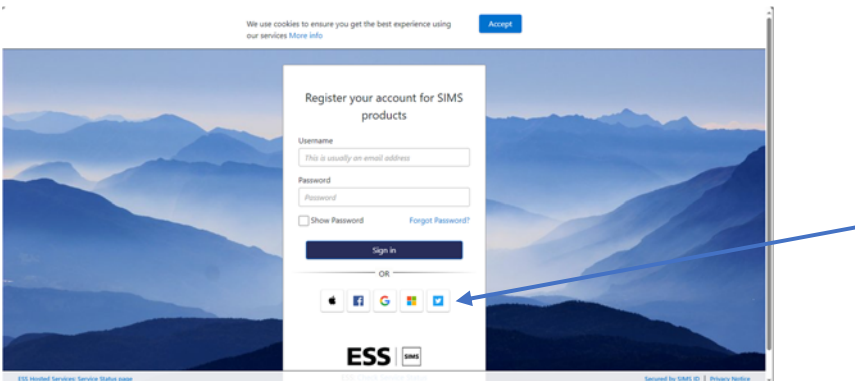
When the screen has loaded it should look like the screen below



click on the blue button at the bottom of the screen.



When the screen has loaded it should look like the screen below



Below the Sign in button, please select the icon representing the external account you will be using (as shown above).

You will now be asked to enter your details for your external account.

When you have entered your credentials correctly you should be taken to a screen that then asks for your Invitation code. This code is found in your email from sims ([noreply@sims.co.uk](mailto:noreply@sims.co.uk)) this code is case sensitive and needs to be entered correctly (if you can, copy and past the invite code from the email making sure you don't inadvertently include any spaces).

When you have entered the Code please click on register.

You will now be asked to enter the date of birth for one of your children at the school, Please enter this in the following format "dd/mm/yyyy" so the 25<sup>th</sup> of December 2024 should be entered as 25/12/2024.

Click on the verify button. Your account should now be setup and you will be able to sign into the SIMS Parent app (available for free from the Android App store or from the Apple App Store) or you can use the SIMS Parent Web site (<https://www.sims-parent.co.uk>).